

Ashland Elementary PTO
General PTO Meeting
Minutes
Ashland Elementary School
February 12, 2007, 7:00 p.m.

- I. Welcome and Introductions, Nikki Nelson, President
 - Meeting was called to order at 7:00 p.m.
- II. Approval of Minutes
 - Motion to approve November Minutes, seconded, passed
 - Motion to approve December Minutes, seconded, passed
- III. Reports/Goals from Executive Board
 - A. Membership (Melissa Edmonds)
 - B. Treasurer (Cindy Kennedy)
 - 1. The present available balance in the PTO account is approximately \$6,600
 - C. Assemblies (Nikki Nelson for chair)
 - 1. The Mark Twain assembly was held on 02/09/07 and was well received
 - 2. The next, and final for the year, assembly will be a Science event
 - D. Buildings and Grounds (Lori Finn for co-chairs)
 - 1. No new news
 - E. Character Counts (Nikki Nelson for Sheila Bridges)
 - 1. A temporary, new coordinator is needed
 - Responsibilities include:
 - Meeting with SCA once a month
 - Updating 2 bulletin boards once a month
 - Sheila has a binder full of information. Lori Finn will contact Sheila directly and may be able to assist.
 - F. Foreign Language Club
 - 1. moving forward with International Night. This event will also include a Music and Art element
 - G. Hospitality (Kristin Blais)
 - 1. No new news.
 - G. Publicity (Leia Henshaw)
 - 1. No new news
 - 2. Leah will write in to the Potomac News to inform of them of Casino Night
 - 3. The field trip lanyards have arrived
 - H. Special Events
 - 1. Country Western Dance After-Action
 - a) For next year, we should consider holding this event in Feb. instead of January as it is a bit too much immediately following the winter holidays.
 - b) Attendance was great and everyone had a nice time.
 - 2. Skate Night
 - a) 350 tickets have been sold

- b) No tickets will be sold at the door, but the deadline for purchase is extended until 02/14/07
 - 3. Casino Night 03/10/07 (Nikki Nelson)
 - a) Grand Prize = \$2,500.00
 - b) It is a Casino Night only – there will be no associated activities like Art Auction
 - c) It is a true date night – tickets by couples only, dancing & music
- I. Spirit Wear (Nikki Nelson for Jennifer Jeffries)
 - 1. 5th grade tee-shirts are in and being worn. A second order will probably be made.
- J. Volunteer Room (Nikki Nelson for Darla Cardenas)
 - 1. ID numbers have been removed from the copier
- K. Ways & Means (Kathleen Sharma, not present. Report to president)
 - 1. Box Tops (Nikki Nelson and Cindy Kennedy for Audrey Murphy)
 - a) check in the amount of \$1,238.97 has been received for the first half of the year.
 - b) We are close to meeting our goal for the year of \$2,300.00

IV. Teacher Reps

- A. 5th grade teachers present, no comments

V. Principal's Remarks (Carrie Webb for Amy Jordan)

- A. no new news
- B. News will be forthcoming on Memorial Service for Mr. McNamara and charitable contributions
 - 1. Some discussion was held without motion on purchasing a bench or tree in memory of Mr. McNamara. Additional discussion tabled as SCA has some ideas that they have presented to Ms. Webb. Additional discussion may ensue once it is known what the students prefer.

VI. Tabled Business

None

VII Old Business

- A. THE COPIER in the Volunteer Room
 - 1. Nikki Nelson presented information regarding the lease of an Oce copier.
 - a) The lease would include -- but is not limited to – parts, labor, service, maintenance, toner.
 - b) A 3-year contract would be required
 - c) The cost of the lease would be \$183.00 per month
 - 2. motion to Discuss, seconded, approved – Discussion:
 - a) Questions were asked to reiterate and confirm the information above.
 - b) Comments were made to the effect that the general consensus is that Volunteers in the work room ought to be able to have equipment that works properly when they donate their time to help
 - c) The membership will keep in mind an idea of designating Box Top funds to the copier lease when next year's budget is discussed
 - 3) motion to approve the 3-year lease at \$183.00 per month, seconded, approved
- B. Brain Pop
 - 1. The annual subscription fee of \$500.00 is due

2. motion to approve \$500.00 for this subscription, seconded, approved

VIII. New Business

1. Looking for a parent representative from each 5th grade class to get graduation organized. The 5th grade teachers will help Nikki Nelson solicit volunteers.
2. Melissa Edmonds demonstrated a "School Supply Kit" which could be purchased through various office supply stores. This demonstration was made simply to get an idea of how many people would be interested. The membership was enthusiastic about this, so Melissa Edmonds will engage in some more specific discussions with the vendors and will make a formal presentation at another time.

IX. Closing Remarks:

1. Meeting adjourns at 8:05